

No. SB/S9/Z-33/2015
SCIENCE AND ENGINEERING RESEARCH BOARD
(A Statutory Body of Department of Science & Technology, Government of India)

5 & 5A, Lower Ground Floor
Vasant Square Mall, Sector-B, Pocket-5
Vasant Kunj, New Delhi – 110 070

Dated: **1 January 2016**

OFFICE MEMORANDUM

Subject: Norms for Overheads, Travel and Contingencies in projects funded by Science and Engineering Research Board

Consequent upon the issue of OM No. SR/S9/Z-11/2013 dated 24.02.2015 by the Department of Science and Technology (DST) on revised norms for individual centric extramural research (EMR) projects, the Science and Engineering Research Board (SERB) has approved the following norms for overhead, travel and contingencies. These norms are applicable to all individual centric projects (i.e. proposals submitted by an individual researcher or a group of researchers including proposals for establishing Centres, Units etc.) funded by SERB.

(A) Overheads: Towards meeting the cost of overhead expenses including infrastructural facilities, an amount of:


- i) For projects costing upto Rs. 1 crore, 10% of the total cost for educational institutions and NGOs and 8 % for laboratories and institutions under Central Government Departments/Agencies;
- ii) for projects costing more than Rs. 1.0 crore and upto Rs. 5.0 crore, overheads of Rs. 15.0 lakh or 10% of total cost whichever is less;
- iii) for projects costing more than 5.0 crore and upto 20.0 crore, Rs. 20.0 lakh will be provided as overheads; and
- iv) for projects costing more than Rs. 20.0 crore, the quantum will be decided on a case to case basis.

(B) Travel & Contingencies: Rs. 50,000/- each per annum will be provided for Travel and Contingencies. Higher amount, based on the recommendations of the Expert Committee, to be provided where the research work involves field work or/and project has many investigators / institutions and larger manpower. The contingency amount may also be used for paying Registration Fees for attending international conferences.

2. Other norms and guidelines will remain the same.

3. The revised norms will take effect from 1st January, 2016 and the projects which are already approved will not be re-opened for revision on account of this OM.

4. This issues with the approval of Chairman, SERB vide Diary No. 11059 dated 23.12.2015.



Praveen Kumar S
Scientist E

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All concerned